

ANNEX A
SURREY HEATH BOROUGH COUNCIL
INTERNAL AUDIT SERVICE
3 YEAR STRATEGIC PLAN 2017-20

BUSINESS ACTIVITY	2017-18	2018-19	2019-20	CYCLE	LAST AUDIT
FINANCE/ FUNDAMENTAL SYSTEMS					
Debtors and Income	√	√	√	annual	16/17 - annual to support the Council's Financial Statements
Creditors and Expenditure	√	√	√	annual	16/17 - as above
Main Accounting system	√	√	√	annual	16/17 - as above
Housing Benefits	√	√	√	annual	16/17 - as above
Revenues	√	√	√	annual	16/17 - as above
Treasury Management	√	√	√	annual	16/17 - as above
Cash and Bank	√	√	√	annual	16/17 - as above
Capital Accounting	√	√	√	annual	16/17 - as above
CORPORATE					
Democratic Services		√		every 3 years	11/12
Contact Centre			√	every 3 years	new audit area added
Media & Marketing	√			every 3 years	new audit area added
Complaints			√	every 3 years	16/17
COMMUNITY					
Joint Waste Arrangements & contract	√	√	√	annual	16/17
Highways/street cleansing		√		every 3 years	13/14
Environmental Health	√			every 3 years	10/11- usually receives its assurance by other external regulators
Community Transport			√	every 3 years	16/17
Emergency Planning, Business Continuity	√	√	√	annual	16/17
Licensing			√	every 3 years	16/17
Health & Safety			√	every 3 years	16/17
Community Services - inc. centres for older people		√		every 3 years	15/16
BUSINESS					
Parking	√	√	√	annual	16/17
Camberley Theatre	√	√	√	annual	16/17
Leisure Centres	√		√	every 2 years	13/14
Parks & Open Spaces			√	every 3 years	16/17
Event Management- inc. SH Show, FL Live	√	√	√	annual	16/17
TRANSFORMATION					
ICT	√	√	√	annual	16/17
HR - inc. safeguarding	√		√	every 2 years	16/17
Economic Development			√	every 3 years	new audit area added
Information Management/DPA/FOA	√			every 3 years	15/16
Payroll	√	√	√	annual	16/17
REGULATORY					
Development Control- planning		√		every 3 years	12/13
Housing & homelessness			√	every 3 years	16/17
Land Charges		√		every 3 years	10/11
Planning Policy & Conservation	√			every 3 years	new audit area added
Family Support		√		every 3 years	new audit area added
Private Sector Housing - inc. DFGs	√			every 3 years	14/15
Drainage	√			every 3 years	15/16
FINANCE					
Insurance		√		every 3 years	11/12 - has been audited as part of other audits in last 3 years, but has not been subject to its own audit
LEGAL & PROPERTY					
Estate Management & Regeneration	√	√	√	annual	13/14
Building Control			√	every 3 years	16/17
Facilities			√	every 3 years	16/17
CROSS CUTTING ACTIVITIES					
Corporate enforcement	√			every 3 years	new audit area added
Procurement & Contracts		√		every 2 years	16/17
Grants			√	every 3 years	16/17
Fraud Prevention & Detection	√	√	√	annual	15/16
Key Projects /Partnerships	√	√	√	annual	new audit area added