

Agile Working Policy 2020/21

Summary

To consider the updated version of the Agile Working Policy.

Recommendation

The Employment Committee is asked to RESOLVE that the updated Agile Working Policy, as set out at Annex A to the report, be adopted.

1. Resource Implications

1.1. There are no resource issues arising from this report.

2. Key Issues

2.1. This policy has been updated to reflect the changes to working practices which has come about due to the continuing effects of COVID-19. There is now the expectation that employees will return to Surrey Heath House for a minimum of 1 day a week but they may be required to spend a higher proportion of their working week in the office following discussions with their managers and the business requirement within their role.

3. Options

3.1. The Committee has the option to agree the updated Agile Working Policy, with or without any amendments it considers appropriate.

4. Proposals

4.1. N/A

5. Supporting Information

5.1. N/A

6. Corporate Objectives and Key Priorities

6.1. To promote a safe working environment for staff whether it be in the work place or working from home.

7. Risk Management

7.1. Risk Assessments are to be regularly completed and returned to SH Health and Safety Officer.

8. Equalities Impact

8.1. Completed

Annexes	Annex A – Agile Working Policy
Background papers	N/A
Author/contact details	Bobbie Ludlow Bobbie.Ludlow@surreyheath.gov.uk
Executive Head of Transformation	Louise Livingston Louise.livingston@surreyheath.gov.uk