

Work Programme

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| Portfolio: | n/a |
| Ward(s) Affected: | n/a |

Purpose

To agree the work programme for the remainder of the 2021/22 municipal year.

Background

1. At each meeting the Committee will consider the work programme, be advised of updates and agree amendments as appropriate.
2. Meetings have been scheduled for the 2021/22 municipal year as follows:
 - 27 January 2022
 - 24 March 2022

Proposal

3. It is proposed that the Committee considers the list of topics listed in Annex A of the work programme and makes such amendments as appropriate.

Recommendation

4. The Committee is advised to RESOLVE that the work programme for the remainder of the 2021/22 municipal year be agreed, as set out at Annex A.

Background Papers: None

Author: Rachel Whillis – Democratic Services Manager
rachel.whillis@surreyheath.gov.uk

Head of Service: Richard Payne – Executive Head of Corporate

**Employment Committee
Work Programme
2021/22**

Committee meetings for the municipal year are scheduled to be held on the following dates:

- 27 January 2022
- 24 March 2022

The following work for the 2021/22 municipal year has been identified for consideration by the Employment Committee:

| Meeting | Topic | Source |
|------------------------|--|-------------------------------------|
| 27 January 2022 | Health and Safety | HR/Health and Safety Officer |
| | Recruitment Policy and Procedure | HR (review) |
| | Pay Settlement 2022/23 | HR |
| | Pensions Discretion Policy – if any amendments are made | HR |
| | Family Friendly Policy | HR |
| 24 March 2022 | Pay Settlement 2022/23 | HR |
| | Data Breaches Policy | ICT/HR |
| | Information Security Policy (Review) | ICT |
| | Data Protection Policy | ICT |
| | Social Networking Policy (Review) | HR/ICT |
| | Employment Stability Policies and Procedures | HR (review) |

To be allocated:

Annual report on the use of the Speak Up Policy