

Extension of the review period for the Parking Subsidy Season Ticket

Summary

The Executive at its meeting on 23 June 2020 resolved that a Parking Subsidy Season Ticket be introduced for a 12 month period at £10 per month on 13 July 2020 or as is practicable after this date and that its use would be reviewed after 12 months.

However, due to repeated lockdowns due to Covid-19, the effectiveness of these permits could not be fully assessed and it is proposed to extend the review period for a further 12 months at £10 per month until 30 June 2022.

Portfolio: Business & Transformation

Date Portfolio Holder signed off the report: 4 May 2021

Wards Affected: All

Recommendation

The Executive is advised to RESOLVE that the Parking Subsidy Season Ticket be extended for a further 12 months and reviewed by 30 June 2022

1. Key Issues

- 1.1 The Executive at its meeting on 23 June 2020 resolved that the Parking Subsidy Season Ticket would be introduced for a 12 months and that a review of the season ticket would be carried out after this period.
- 1.2 The Parking Subsidy Season Ticket provides low cost parking for low paid workers across the borough. Parking Subsidy Season Ticket costs £120 per year, payable in full or £10 per month on a rolling basis. Details of how the scheme will work is at Annex 1.
- 1.3 Sales of the Parking Subsidy Season Ticket are very low and the local economy has faced various lockdowns due to the Covid-19 pandemic. Most of the retail businesses have been affected, and it is this group of employees that were set to benefit most from the introduction of the Parking Subsidy Season Ticket.
- 1.4 Only 7 Parking Subsidy Season Tickets were sold, with 2 permits cancelled due to the lockdowns throughout the year.
- 1.5 Due to the impact of Covid-19 it has been impossible to assess the use of these season tickets, so it is proposed to extend the permits for a further 12 months and review their use by 30 June 2022.

2. Resource Implications

- 2.1 The provision of a Parking Subsidy Season Ticket at £120 per annum or £10 per month provides cheap parking for low paid workers across the borough. The number of Parking Subsidy Season Ticket is limited to 150 permits, distributed pro-rata across all car parks that have parking charges, except Main Square multi-storey car park. The Interim Executive Head of Finance has confirmed that the impact of the extension of the review period until June 2022 will not have a significant impact on the overall finances of the Council.
- 2.2 There will be no additional costs associated with extending the review period.

3. Options

- 3.1 The Executive has the options to:
- (i) approve the extension of the Parking Subsidy Season Ticket for a further 12 months and review by 30 June 2022
 - (ii) reject the recommendations in this report and withdraw the sale of the Parking Subsidy Season Ticket

4. Proposals

- 4.1 It is proposed that the Executive:
- (i) approve the extension of the Parking Subsidy Season Ticket for a further 12 months and review by 30 June 2022

5. Supporting Information

- 5.1 Take up of the Parking Subsidy Season Ticket was small but widespread across the borough.

6. Corporate Objectives And Key Priorities

- 6.1 Place: Delivering an improved Camberley Town Centre for the benefit of the Borough.

7. Policy Framework

- 7.1 This proposal supports Council Recovery Plan.

8. Legal Issues

- 8.1 There are no legal issues.

9. Governance

9.1 There are no governance issues.

10. Risk Management

10.1 The Parking Subsidy Season Ticket will assist in providing low cost parking yet maintain income for the council.

11. Equalities

11.1 An Equality Impact Assessment is for the Parking Subsidy Season Ticket has found no issues impacting on any protected group.

12. Human Rights

12.1 There are no Human Rights issues.

13. Environmental Impact

13.1 The terms and conditions of use of the Parking Subsidy Season Ticket ensures that any vehicle journey is over 2 miles, so the introduction of permit will not increase short journeys in the local area.

14. Consultation

14.1 The Parking Subsidy Season Ticket is advertised on the Councils web pages.

15. PR and Marketing

15.1 The new Parking Subsidy Season Ticket has been introduced to provide a cheap alternative to public transport for low paid workers.

16. Officer Comments

16.1 Extending the review period will enable Parking Services to fully assess the use of the Parking Subsidy Season Ticket.

Annexes	Annex 1 – Details of the Parking Subsidy Season Ticket
Background Papers	None
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Annex 1: Parking Subsidy Season Ticket

The Parking Subsidy Season Ticket enables lower paid staff who commute to work in shops or offices across Surrey Heath to apply for a discounted parking Season Ticket.

Parking Subsidy Season Tickets will apply to park in a specific car park and each car park will have a maximum limit to ensure the availability of parking for daily customers and other Season Ticket holders.

Qualifying Criteria

To be eligible for the Parking Subsidy Season Ticket, applicants must:

- work in either a commercial centre as defined by the maps in Appendix 1.
- drive a minimum of 2 miles for their place of residence to their place of work
- earn less than the National Living Wage plus 10% per hour. This is currently £8.91 per hour + 10% gives an hourly rate of £9.80. Should earnings increase above this figure the person will no longer be eligible for the Season Ticket.

Required Documents:

Proof of Earnings. Acceptable documents include:

- Copy of payslips
- A letter on headed paper from your employer stating the hourly rate which you are paid and place of work
- A copy of contract of employment

Proof of Residence. Acceptable documents include:

- A recent utility bill, bank statement or payslip no more than 3 months old (electricity, gas, landline phone, water bill)
- Benefit Award Statement, Tenancy Agreement or letter from your landlord confirming your tenancy

Photocopies and online downloads of the above will be accepted.

Cost

150 Season Tickets are available across the borough at a price of £120 each per annum or £10 each month payable by direct debit on a first come first served basis.

The season ticket will be issued for a specific car park and made available on a pro-rata basis based on the spaces available in each car park

Main Square multi-storey car park –	Not available	Pro rata space
Knoll Road multi-storey car park	606 spaces	85 Season Tickets
Bagshot pay and display car park	95 spaces	15 Season Tickets
Chobham pay and display car park	96 spaces	15 Season Tickets
Burrell Road pay and display car park	60 spaces	9 Season Tickets
Watchetts Road pay and display car park	36 spaces	6 Season Tickets
<u>Yorktown pay and display car park –</u>	<u>137 spaces</u>	<u>20 Season Tickets</u>
Total spaces and available Season Tickets	1030 spaces	150 Season Tickets