

ANNEX A
SURREY HEATH BOROUGH COUNCIL
INTERNAL AUDIT SERVICE
STRATEGIC 3-YEAR PLAN 2020-23

BUSINESS ACTIVITY	2020-21	2021-22	2022-23	CYCLE	LAST AUDIT
FINANCE/ FUNDAMENTAL SYSTEMS					
Debtors and Income	√	√	√	annual	19/20 - annual to support the Council's Financial Statements
Creditors and Expenditure	√	√	√	annual	19/20 - annual to support the Council's Financial Statements
Main Accounting system	√	√	√	annual	19/20 - annual to support the Council's Financial Statements
Housing Benefits	√	√	√	annual	19/20 - annual to support the Council's Financial Statements
Revenues	√	√	√	annual	19/20 - annual to support the Council's Financial Statements
Treasury Management	√	√	√	annual	19/20 - annual to support the Council's Financial Statements
Cash and Bank	√	√	√	annual	19/20 - annual to support the Council's Financial Statements
Capital Accounting	√	√	√	annual	19/20 - annual to support the Council's Financial Statements
CORPORATE					
Democratic Services			√	every 3 years	19/20
Media & Marketing			√	every 3 years	19/20
Customer Services/Contact Centre	√			every 3 years	16/17
COMMUNITY					
Joint Waste	√	√	√	annual	19/20
Grounds Maintenance		√		every 3 years	18/19
Environmental Health	√			every 3 years	16/17
Community Transport			√	every 3 years	16/17
Emergency Planning, Business Continuity	√	√	√	annual	19/20
Licensing	√			every 3 years	16/17
Health & Safety			√	every 3 years	19/20
Community Services - inc. centres for older people		√		every 3 years	18/19
BUSINESS					
Parking	√	√	√	annual	18/19
Camberley Theatre	√	√	√	annual	19/20
Leisure Centres	√		√	every 2 years	17/18
Parks & Open Spaces		√		every 3 years	17/18
Event Management- inc. SH Show, FL Live	√	√	√	annual	19/20
TRANSFORMATION					
ICT	√	√	√	annual	19/20
HR	√		√	every 2 years	18/19
Safeguarding	√		√	every 2 years	18/19
Economic Development	√			every 3 years	n/a
Information Management/DPA/FOA		√		every 2 years	19/20
Corporate Enforcement	√			every 3 years	n/a
Payroll	√	√	√	annual	19/20
REGULATORY					
Development Control- planning	√			every 3 years	16/17
Housing & homelessness		√		every 3 years	17/18
Land Charges	√			every 3 years	15/16
Planning Policy & Conservation			√	every 3 years	n/a
Family Support	√			every 3 years	n/a
Private Sector Housing - inc. DFGs		√		every 3 years	18/19
Drainage	√			every 3 years	17/18
FINANCE					
Insurance		√		every 3 years	18/19
LEGAL & PROPERTY					
Corporate Property/Estate management	√	√	√	annual	19/20
Building Control			√	every 3 years	19/20
Facilities			√	every 3 years	19/20
Investment & Development	√	√	√	annual	19/20
CROSS CUTTING ACTIVITIES					
Procurement & Contracts		√		every 2 years	19/20
Grants	√			every 3 years	16/17
Fraud Prevention & Detection	√	√	√	annual	18/19