



Self-Build Register Local Connection Test Eligibility Confirmation Form.

Applicant name:

Applicant address:

Please check the boxes of any of the following statements that apply to you.

- 1. I have lived in Surrey Heath Borough for three consecutive years
- 2. I have previously lived in the Borough for a period of three consecutive years within the past 10 years
- 3. I am currently employed within Surrey Heath and have been employed in Surrey Heath for a period of 3 out of the last 5 years *;
- 4. I am currently in the regular service of armed forces of the Crown, or left the service not more than 5 years ago **

After you submit your registration, Surrey Heath Borough Council reserves the right to ask you for further evidence to confirm your eligibility. This may include the following:

- Evidence of residency in the Borough, through submission of utility bills, Council Tax statements and/or lease agreements (for Criteria No 1 at least 3 years old and for Criteria No 2 at least 10 years old)
- Evidence of employment in the district, through submission of employment contracts or a letter from your employer which includes your name and their address (for Criteria 3 at least 3 years old).
- Military identification card or evidence of past service including the date of leaving service.

Associations are only eligible for entry onto Part 1 of the register if all the members of the association meet the entry conditions set out for individuals, above.

* This must be continuous employment for no less than 16 hours per week

** *“Regular armed forces of the Crown”* means the regular forces within the meaning of section 374 of the Armed Forces Act 2006(1).



Financial Solvency Test

You must have sufficient resources and demonstrate that you can afford to purchase land for your self-build or custom housebuilding project.

This criteria applies to Part 1 and Part 2 of the register. The Council has the right to set this eligibility criteria as set out in The Self-build and Custom Housebuilding Regulations 2016 (October 2016) Part 5.

Evidence of sufficient resources to purchase land should include one, or a combination, of the following:

Details of savings or equity that could be used to purchase land at a realistic or average land value.

In principle bank-loan agreement or offer of a self-build mortgage from a verifiable and recognised lender (such as a member of the Council of Mortgage Lenders). Evidence must show that the release of funds for the purchase of the land covers the purchase of a plot at a realistic market land value.

Written confirmation and evidence from a qualified financial advisor with active membership of an appropriate professional body. Evidence should clearly demonstrate that you have sufficient readily accessible funds or equity to purchase land.

Any other information which demonstrates, to the Council's satisfaction, that you have sufficient resources to purchase land for your own self-build or custom housebuilding.

For associations of individuals this form should be completed for each individual.

5. I confirm that I have sufficient resources to purchase land for self-build and custom housebuilding

Yes

No

The Council will hold any personal and/or financial information securely and retain any personal and/or financial information until such time a person is removed from the register.



You are not required to submit this evidence at the time of applying to go on the register, but the Council reserves the right to request this evidence at a later stage to verify your claim. If this evidence is not provided to the Council within 21 days of a request, you may be automatically moved to Part 2 of the register.

The applicant has the ability to opt out of the Register at any time. To opt out please email any request to the following email address: SelfBuild@surreyheath.gov.uk.

If your application is successful the Council may pass your contact details onto developers or agents providing self and custom build plots in Surrey Heath so that you can be kept up to date with Self and Custom Build opportunities in the Borough, to agree to this sharing of information please tick here:

(Please note if you do not tick the box and do not consent to the sharing of your contact details, developers or agents would not be able to update you on the Self Build opportunities in Surrey Heath.)