

## PART 4 - PROCEDURAL RULES

### SECTION D

## COMMITTEES, SUB COMMITTEES AND OTHER BODIES PROCEDURE RULES (extract)

### COMMITTEES AND SUB-COMMITTEES - GENERAL

#### 4. Who may sit on Committees

4.1 All councillors may be members of a committee except:

- (a) At least 2 members of the Employment Committee will be members of the Executive.
- (b) At least one member of the Executive will be appointed to an Appointments Sub Committee
- (c) At least one member of the Executive will be appointed to a Hearing Sub Committee
- (d) At least one member of the Executive will be appointed to an Appeals Sub Committee
- (e) No more than 25% of the employer's representatives on the Joint Staff Consultative Group will be members of the Executive.
- (f) No more than 10% (rounded up) of members appointed to the Planning Applications Committee will be members of the Executive.
- (g) No more than 10% (rounded up) of members appointed to the Licensing Committee will be members of the Executive.

#### 6. Chairing Committees

6.5 No member of the Executive will chair any meeting of the Planning Applications Committee, the Licensing Committee or the Joint Staff Consultative Group or be the vice-chairman of that Group.

#### 12. Who May Attend

12.2 With the exception of ~~the an~~ Appointments Sub Committee, a Hearing Sub Committee, an Appeals Sub Committee and the Joint Staff Consultative Group, or the Employment Committee when considering any items on Part II of the agenda, any councillor may attend any committee or sub-committee meeting.

## STANDARDS HEARING SUB COMMITTEE

### 20 Procedure at meetings of ~~Hearing Standards~~ Sub Committees

When a written allegation of a complaint against a member of the Borough Council or a parish council within the Borough Council's area has been received, the Sub Committee will follow a set procedure which is set out in the Documents which support the Constitution.