

**Minutes of a Meeting of the Executive
held at Surrey Heath House on 9
September 2014**

+ Cllr Moira Gibson (Chairman)
+ Cllr Richard Brooks (Vice Chairman)

+ Cllr Keith Bush	+ Cllr Craig Fennell
+ Cllr Mrs Vivienne Chapman	+ Cllr Charlotte Morley
- Cllr Colin Dougan	

+ Present
- Apologies for absence presented

In Attendance: Cllr Chris Pitt, Cllr Joanne Potter, Cllr Valerie White and Cllr John Winterton

37/E Minutes

The minutes of the meeting of the Executive held on 22 July 2014 were confirmed and signed by the Chairman.

38/E Surrey Heath Local Enforcement Plan

The Council's existing policy for the consideration of breaches of planning control was contained in a Planning Enforcement Policy and Practice Statement produced in 2008. This was now out of date following the publication of the National Planning Policy Framework and the revocation of PPG18: Enforcing Planning Control.

The Executive was advised that, in line with current national policy, it was considered that the implementation of a Local Enforcement Plan would enable the Council to establish priorities and procedures for the investigation of alleged breaches of planning control. It would also enable the Council to effectively manage and prioritise its planning enforcement resources and also provide clear and concise information to the public and developers about what they could expect from the Council's Planning Enforcement Service.

The Plan would be kept under review to ensure continuing compliance with national policy and changes to the Plan would be authorised by the Executive Head of Regulatory.

Resolved, that

- (i) the content of the Surrey Heath Local Enforcement Plan be agreed; and**
- (ii) the Executive Head of Regulatory be authorised to make any future changes to the Local Enforcement Plan.**

39/E Response to Guildford Borough Council's Draft Local Plan

The Executive was informed that Guildford Borough Council (GBC) was in the process of preparing a new Local Plan, which would be in 2 parts. The first part would cover strategy and sites, with the second covering the more detailed management policies. In July 2014 GBC had published the first part of the Plan for consultation.

A number of areas within the draft Plan had been identified as having an adverse impact upon Surrey Heath's interests and plan making processes, including:

- the lack of robust and up-to-date evidence being in place to guide and support the Plan's preparation
- the identification of a strategic growth location in the southern part of the Blackwater Valley, adjacent to the boundary with Surrey Heath

In addition, it was considered that there had been limited partnership working in relation to the strategic growth location and the cross boundary military sites where development potential was being increased. In this respect it was considered that further discussions were required in accordance with the Duty to Co-operate requirements.

The Executive considered a consultation response containing the Council's formal representations on GBC's draft Plan, which detailed these concerns.

Resolved, that the Council's formal representations on the July 2014 Draft Guildford Borough Council's Local Plan: strategy and sites consultation be as set out at Annex 2 to the agenda report.

40/E Street Naming and Numbering Charges

The Executive was informed that the current Street Naming and Numbering charging model did not accurately reflect the discretionary work undertaken by officers or the level of Street Naming and Numbering cases that incurred a charge.

A new model had been devised to reflect better the discretionary services undertaken by officers, the number of new developments requiring street naming and numbering, and to bring the Council's in line with neighbouring authorities.

Resolved to amend the Street Naming and Numbering charges as set out at Annex A to the agenda report.

41/E Urgent Action

The Executive received information in relation to urgent action taken by officers pursuant to the Scheme of Delegation of Functions to Officers in relation to authorising officers to investigate and prosecute using powers contained within the Prevention of Social Housing Fraud Act 2013 and associated legislation and the funding of the restoration of the Borough's war memorials.

Resolved to NOTE the urgent action taken under the Scheme of Delegation of Functions to Officers.

42/E Exclusion of Press and Public

In accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the ground that they involved the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Act as set out below:

<u>Minute (part)</u>	<u>Paragraph(s)</u>
43/E	3
44/E	3
45/E	3
46/E	3
47/E	3
48/E	3

The following are summaries of matters considered in Part II of the agenda, the minutes of which it is considered should remain confidential at the present time.

43/E Depot Warehouse, Depot, Doman Road, Camberley

The Executive made decisions relating to the short term lease of part of the Depot Warehouse at the Depot in Doman Road, Camberley.

44/E Retail Premises at 25 Princess Way, Camberley

The Executive made decisions relating to the lease of 25 Princess Way, Camberley.

45/E Retail Premises, 179a London Road, Camberley

The Executive made decisions relating to the lease of 179a London Road, Camberley.

46/E Car Wash Proposal at Main Square Car Park, Camberley

The Executive made decisions relating to the lease of 10 spaces within the Main Square Car Park for use as an eco-friendly chemical based car cleaning service.

47/E Land at Wilton Road, Camberley

The Executive made decisions relating to the disposal of the freehold of a parcel of land at Wilton Road, Camberley.

48/E Review of Exempt Items

The Executive reviewed the reports which had been considered at the meeting following the exclusion of members of the press and public, as they involved the likely disclosure of exempt information.

Resolved that decisions at minutes 43/E, 44/E, 45/E, 46/E and 47/E be made public but the minutes and reports remain exempt until completion of the negotiations.

Chairman