

**MINUTES OF AN EXTRAORDINARY
MEETING OF SURREY HEATH
BOROUGH COUNCIL held at Surrey
Heath House, Camberley on
4 September 2019**

+ Cllr Robin Perry (Mayor)
+ Cllr Valerie White (Deputy Mayor)

+ Cllr Dan Adams	+ Cllr Ben Leach
+ Cllr Graham Alleway	+ Cllr David Lewis
+ Cllr Peter Barnett	+ Cllr David Mansfield
+ Cllr Rodney Bates	+ Cllr Emma-Jane McGrath
+ Cllr Cliff Betton	+ Cllr Charlotte Morley
+ Cllr Richard Brooks	+ Cllr Alan McClafferty
+ Cllr Vivienne Chapman	+ Cllr Sashi Mylvaganam
+ Cllr Sarah Jane Croke	+ Cllr Adrian Page
+ Cllr Paul Deach	+ Cllr Darryl Ratiram
+ Cllr Colin Dougan	+ Cllr Morgan Rise
- Cllr Tim FitzGerald	+ Cllr John Skipper
+ Cllr Sharon Galliford	+ Cllr Graham Tapper
+ Cllr Shaun Garrett	+ Cllr Pat Tedder
+ Cllr Edward Hawkins	+ Cllr Victoria Wheeler
+ Cllr Josephine Hawkins	+ Cllr Helen Whitcroft
+ Cllr Rebecca Jennings-Evans	+ Cllr Kristian Wrenn
- Cllr Sam Kay	

+ Present
- Apologies for absence presented

34/C Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Tim FitzGerald and Sam Kay.

35/C Motions

It was moved by Councillor Sashi Mylvaganam and seconded by Councillor Richard Brooks that

“this Council

- (i) endorses the appointment of an independent investigator to review all the relevant procedures, processes, accountabilities and decisions leading up to and following the award of an additional duties allowance and back payment to the Chief Executive;
- (ii) endorses the Terms of Reference for that investigation, as set by the Deputy Chief Executive in consultation with all Group Leaders;

- (iii) instructs the Governance Working Group to review all terms of reference for the Standing Committees of the Council including the formation of an Employment Committee as an additional Standing Committee of the Council.
- (iv) authorises the Deputy Chief Executive to oversee progress of the investigation, keeping the Group Leaders regularly informed; and
- (v) asks that the independent investigator reports back to the Council with findings and recommendations as soon as is reasonably possible.”

The motion was put to the vote and carried unanimously.

RESOLVED to

- (i) endorse the appointment of an independent investigator to review all the relevant procedures, processes, accountabilities and decisions leading up to and following the award of an additional duties allowance and back payment to the Chief Executive;**
- (ii) endorse the Terms of Reference for that investigation, as set by the Deputy Chief Executive in consultation with all Group Leaders;**
- (iii) instruct the Governance Working Group to review all terms of reference for the Standing Committees of the Council including the formation of an Employment Committee as an additional Standing Committee of the Council;**
- (iv) authorise the Deputy Chief Executive to oversee progress of the investigation, keeping the Group Leaders regularly informed; and**
- (v) ask that the independent investigator reports back to the Council with findings and recommendations as soon as is reasonably possible.”**

Note 1: In accordance with Council Procedure Rule 17.4, a recorded vote was taken.

The following Members voted in favour of the decision: Councillors Dan Adams, Graham Alleway, Peter Barnett, Rodney Bates, Cliff Betton, Richard Brooks, Sarah Jane Croke, Vivienne Chapman, Paul Deach, Colin Dougan, Sharon Galliford, Shaun Garrett, Edward Hawkins, Josephine Hawkins, Rebecca Jennings-Evans, Ben Leach, David Lewis, David Mansfield, Alan McClafferty, Emma-Jane McGrath, Charlotte Morley, Sashi Mylvaganam, Adrian Page, Robin Perry, Darryl Ratiram, Morgan Rise, John Skipper, Graham Tapper, Pat Tedder, Victoria Wheeler, Helen Whitcroft, Valerie White and Kristian Wrenn.

36/C Review of Exempt Items

The Council reviewed the Terms of Reference of the Independent Investigation, which had been circulated as an exempt annex to the agenda, in order to determine whether they could be made public.

RESOLVED that the Terms of Reference for the Independent Investigation be made public with immediate effect.

Mayor