

SURREY HEATH BOROUGH COUNCIL

Surrey Heath House
Knoll Road
Camberley
Surrey
GU15 3HD

Tuesday, 27 August 2019

To: The Members of the Surrey Heath Borough Council

Dear Councillor,

You are hereby summoned to attend an Extraordinary meeting of Surrey Heath Borough Council to be held in the Council Chamber, Surrey Heath House on Wednesday, 4 September 2019 at 7.00 pm. The business which it is proposed to transact at the meeting is set out below.

Please note that this meeting will be recorded.

Yours sincerely

Karen Whelan

Chief Executive

1. **Apologies for Absence**

To report apologies for absence.

2. **Declarations of Interest**

Members are invited to declare any Disclosable Pecuniary Interests and non-pecuniary interests they may have with respect to matters which are to be considered at this meeting.

3. **Motions**

Councillor Sashi Mylvaganam to move that

“this Council

- (i) endorses the appointment of an independent investigator to review all the relevant procedures, processes, accountabilities and decisions leading up to and following the award of an additional duties allowance and back payment to the Chief Executive;

- (ii) endorses the Terms of Reference for that investigation, as set by the Deputy Chief Executive in consultation with all Group Leaders;
- (iii) instructs the Governance Working Group to review all terms of reference for the Standing Committees of the Council including the formation of an Employment Committee as an additional Standing Committee of the Council.
- (iv) authorises the Deputy Chief Executive to oversee progress of the investigation, keeping the Group Leaders regularly informed; and
- (v) asks that the independent investigator reports back to the Council with findings and recommendations as soon as is reasonably possible.”

4. Review of Exempt Items

To review whether the Terms of Reference can be released as information available to the public.