

**MINUTES OF A MEETING OF SURREY  
HEATH BOROUGH COUNCIL held at  
Surrey Heath House, Camberley on  
12 June 2019**

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+ Cllr Robin Perry (Mayor)  
+ Cllr Valerie White (Deputy Mayor)

+ Cllr Dan Adams	+ Cllr Ben Leach
- Cllr Graham Alleway	+ Cllr David Lewis
- Cllr Peter Barnett	+ Cllr David Mansfield
+ Cllr Rodney Bates	+ Cllr Emma-Jane McGrath
+ Cllr Cliff Betton	+ Cllr Charlotte Morley
+ Cllr Richard Brooks	+ Cllr Alan McClafferty
+ Cllr Vivienne Chapman	+ Cllr Sashi Mylvaganam
+ Cllr Sarah Jane Croke	- Cllr Adrian Page
+ Cllr Paul Deach	+ Cllr Darryl Ratiram
+ Cllr Colin Dougan	+ Cllr Morgan Rise
+ Cllr Tim FitzGerald	+ Cllr John Skipper
+ Cllr Sharon Galliford	+ Cllr Graham Tapper
+ Cllr Shaun Garrett	+ Cllr Pat Tedder
+ Cllr Edward Hawkins	+ Cllr Victoria Wheeler
+ Cllr Josephine Hawkins	+ Cllr Helen Whitcroft
+ Cllr Rebecca Jennings-Evans	+ Cllr Kristian Wrenn
+ Cllr Sam Kay	

+ Present  
- Apologies for absence presented

**15/C Apologies for Absence**

Apologies for absence were submitted on behalf of Councillors Graham Alleway, Peter Barnett and Adrian Page.

**16/C The Making of the Windlesham Neighbourhood Development Plan 2018-2028**

In October 2014, Windlesham Parish Council had applied to the Council for the designation of a Neighbourhood Area within its parish area. The application related to the area that, at that time, comprised both the Windlesham borough ward and the Windlesham ward of Windlesham Parish. On 27 January 2015 that area had been designated by the Council as a Neighbourhood Plan Area, following a 6 week consultation.

Windlesham Parish Council and a Neighbourhood Plan Steering Group, which had comprised a group of volunteers from the local community, had prepared the Windlesham Neighbourhood Plan (WNP) 2018-2028. Following the formal submission of the WNP to the Council on 15 February 2018, the Plan had been publicised and comments had been invited from the public and stakeholders.

The Plan had thereafter been submitted for examination. The Examiner's report had concluded that the Plan met the basic conditions and that, subject to the modifications proposed in the report, it should proceed to referendum. The Executive, at its meeting on 19 February 2019, had agreed to implement the modifications and that the Plan should proceed to referendum.

A local referendum on whether to adopt the WNP had taken place on 2<sup>nd</sup> May 2019, with 77.12% of electors who cast a vote voting in favour of the plan. The Local Planning Authority was therefore under a statutory duty to 'make' the Neighbourhood Plan as soon as reasonably practicable after the referendum, but no later than 8 weeks after the referendum date.

The Council was informed that the WNP would be used in the determination of planning applications that fell within the neighbourhood area.

**RESOLVED that under section 38A(4) of the Planning and Compulsory Purchase Act 2004, the Windlesham Neighbourhood Development Plan, as set out at Annex 1 to the agenda report, be made and the Decision Statement for the Plan, as set out at Annex 2 to the agenda report, be published.**

Note: In accordance with the Members' Code of Conduct, Councillor Rebecca Jennings-Evans and Councillor Valerie White declared non-pecuniary interests as they had been members of Windlesham Parish Council's Neighbourhood Plan Steering Group.

Mayor