

SURREY HEATH BOROUGH COUNCIL

Surrey Heath House
Knoll Road
Camberley
Surrey
GU15 3HD

Tuesday, 10 December 2019

To: The Members of the Surrey Heath Borough Council

Dear Councillor,

You are hereby summoned to attend a meeting of Surrey Heath Borough Council to be held in the Council Chamber, Surrey Heath House on Wednesday, 18 December 2019 at 7.00 pm. The business which it is proposed to transact at the meeting is set out below.

Please note that this meeting will be recorded.

Yours sincerely

Karen Whelan

Chief Executive

1. Apologies for Absence

To report apologies for absence.

2. Minutes

To approve as a correct record, the open minutes of the meeting of the Council held on 9 October and 7 November 2019.

3. Mayor's Announcements

4. Leader's Announcements

5. Declarations of Interest

Members are invited to declare any Disclosable Pecuniary Interests and non-pecuniary interests they may have with respect to matters which are to be considered at this meeting.

6. Questions from Members of the Public

To answer questions, if any, received under Council Procedure Rule 10 (Paragraph 3 of the Public Speaking Procedure Rules).

7. Questions from Councillors

To deal with questions, if any, received under Council Procedure Rule 11.

8. Executive, Committees and Other Bodies

To receive the open minutes of the following bodies (minutes reproduced in the Minute Book), to answer questions (if any) in accordance with Council Procedure Rule 11.5 and to consider the recommendations as set out below:

(a) Executive – 15 October and 19 November 2019

39/E Obelisk and Camberley Park Improvements

RECOMMENDED that

- (i) **£50,000 be made available to draw down from the Camberley Park section 106 to carry out improvement works; and**
- (ii) **the implementation of the works be delegated to the Executive Head of Business in consultation with the Portfolio Holder for Places and Strategy.**

42/E Council Finances as at 31 July 2019

RECOMMENDED that the additions to the 2019/20 capital programme, as set out in the agenda report, be agreed.

51/E Camberley Theatre Frontage & Lighting Upgrades

RECOMMENDED that

- (i) **£24,000 be added to the capital programme to fund the cost of a new lighting desk and commercial projector; and**
- (ii) **the proposal to add £125,000 to the Corporate Capital Programme for 2020/21 for the cost of the refurbished frontage be noted.**

At its meeting on 17 December 2019, the Executive will be asked to consider the following recommendations:

61/E The Council Tax Base and the Local Council Tax Support Scheme

RECOMMENDED that

- (i) the 28 day Council Tax discount for an empty unoccupied and substantially unfurnished property be removed for these properties using the freedoms given in the Local Government Finance Act 2012 and relevant statutory instruments;
- (ii) the Local Council Tax Support Scheme for Surrey Heath, approved by Council on 22 January 2013, remains unchanged for 2020/21;
- (iii) the Council Tax Exceptional Hardship Policy remains unchanged for 2020/21;
- (iv) the Executive Head of Finance be delegated to make minor changes to the Local Council Tax Support scheme so as to ensure that where applicable to income calculation it remains in line with Housing Benefit /Universal Credit changes introduced by legislation; and
- (v) incomes and applicable amounts and non-dependant deductions are uprated in line with the percentages and amounts supplied by DWP and DCLG, and applied to Housing Benefit claims.

62/E Council Finances as at 30th September 2019

RECOMMENDED that the additions to the 2019/20 capital programme, as set out in the report, be agreed.

- (b) Planning Applications Committee – 10 October and 7 November 2019
- (c) External Partnerships Select Committee – 12 November 2019
- (d) Joint Staff Consultative Group – 28 November 2019

9. Governance Working Group (Pages 5 - 38)

To receive the report of the Governance Working Group and to consider the recommendations therein.

10. Review of Political Proportionality (Pages 39 - 42)

To receive and consider the report of the Executive Head of Corporate.

11. Polling Districts and Polling Place Review (Pages 43 - 46)

To receive and consider the report of the (Acting) Returning Officer.

12. Monitoring Officer (Pages 47 - 48)

To consider the report of the Interim Deputy Chief Executive.

13. Leader's Question Time

The Leader to answer questions from Members in relation to the Executive functions.

14. Exclusion of Press and Public

The Mayor to move "That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the consideration of the business set out in items 15, 16 and 17 below on the ground that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act."

15. Exempt minutes

To approve as a correct record, the exempt minutes of the meeting of the Council held on 9 October 2019.

16. Executive and Committees - Exempt (Pages 49 - 50)

To receive the exempt minutes (reproduced in the Council Minute Book), to answer questions (if any) in accordance with Council Procedure Rule 11.5 and to consider any recommendations.

17. Review of Exempt Items

To review those items or parts thereof which can be released as information available to the public.