



Surrey Heath Borough Council
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Monday, 21 March 2016

To: The Members of the **Audit and Standards Committee**
(Councillors: Valerie White (Chairman), Paul Ilnicki (Vice Chairman), Rodney Bates, Edward Hawkins, David Lewis, Jonathan Lytle and Bruce Mansell)

In accordance with the Substitute Protocol at Part 4 of the Constitution, Members who are unable to attend this meeting should give their apologies and arrange for one of the appointed substitutes, as listed below, to attend. Members should also inform their group leader of the arrangements made.

Substitutes: Councillors Dan Adams, Ruth Hutchinson, Katia Malcaus Cooper and Ian Sams

Dear Councillor,

A meeting of the **Audit and Standards Committee** will be held at Council Chamber, Surrey Heath House on **Thursday, 31 March 2016 at 7.00 pm**. The agenda will be set out as below.

Please note that this meeting will be recorded.

Yours sincerely

Karen Whelan

Chief Executive

AGENDA

	Pages
1 Apologies for Absence	
2 Minutes	3 - 6
To confirm and sign the non-exempt minutes of the meeting held on 17 December 2015.	
3 Declarations of Interest	
Members are invited to declare any disclosable pecuniary interests and non pecuniary interests they may have with respect to matters which are to be considered at this meeting. Members who consider they may have an interest are invited to consult the Monitoring Officer or the Democratic	

Services Manager prior to the meeting.

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| 4 | Annual Plan 2016/17 | 7 - 12 |
| | To consider a report seeking approval of the 2016/17 Internal Audit Annual Plan. | |
| 5 | Peer Review | |
| | To receive an update on the Peer Review process. | |
| 6 | Corporate Risk | 13 - 20 |
| | To consider a report setting out the Corporate Risk Register. | |
| 7 | Certification Of Claims and Returns - Annual Report 2014/15 | 21 - 24 |
| | To consider a report providing an update on the outcome of the certifications of claims and returns for Housing Benefit for 2014/15. | |
| 8 | Update on Financial Statements | |
| | To consider a report providing an update on the Council's Financial Statements. | |
| 9 | Statement of Accounts 2015-16 | |
| | To receive an update on the actions being taken to ensure that the Statement of Accounts for 2015/16 is fully compliant with statutory requirements. | |