

**Establishment of Committees and Review of Political Proportionality**

**Purpose**  
**To appoint the Council’s committees for the municipal year 2013/14 and to agree their size and their proportionality.**

Background

1. The Council is asked to appoint the committees it requires for the next municipal year, agree their size, review formally the proportional political allocation of places on committees and to adopt a scheme of proportionality for the municipal year 2013/14.
2. Set out at Annex A are the committees which it is proposed to established for the 2013/14 municipal year and their proposed size. It also sets out the political proportionality overall.

Political Proportionality

3. The Local Government and Housing Act 1989 requires local authorities to review annually committee membership and political representation. By law, seats on committees must be allocated in proportion to the political composition of the Council. Only with no councillor voting against such a decision, can an authority decide that it wishes to adopt an arrangement other than a proportional one.
4. Currently 2 groups exist: the Conservative Group and the Opposition Group. The number of seats of each group on the Council and the resulting percentages are as follows:

<u>Conservative</u>	<u>Opposition Group</u>
35	5
87.5%	12.5%

5. In determining the allocation of seats on committees, the proportion that each political group forms of the total membership of the Council is applied to the total number of elected councillor seats on each committee. Fractional entitlements of less than one half are rounded down and entitlements of one half or more are rounded up. So that this process of rounding does not result in disproportionate advantage to one political group, the aggregate membership of all the committees must also be in line with the proportions on the Council.

Options

6. The Council must establish a Licensing Committee and at least one scrutiny committee (overview and scrutiny). The Terms and Conditions of Employment for Staff require the establishment of Appeals Panels. All trained councillors are automatically members of the Appeals Committee from which all panels are formed. It is for the Council to decide what other committees it wishes to establish for the discharge of its functions and good governance.

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7. The Council has no option but to achieve political proportionality. Where it is not possible to achieve absolute proportionality for each committee, the scheme agreed must achieve overall proportionality across all the committees of the Council.

### Proposal

8. It is proposed that the committees listed in Annex A be appointed with the composition shown. The Annex incorporates a scheme of proportionality for 2013/14. This scheme achieves the required balance between the two political groups on the Council.

### Resources Implications

9. There are no resource implications arising from this report.

### Recommendation

10. The Council is advised to RESOLVE that
- (i) the committees as set out at Annex A be appointed with the committee sizes shown; and
  - (ii) the scheme of proportionality as set out at Annex A be adopted for 2013/14.

### Background Papers:

None

### Contact:

Jane Sherman 01276 707336  
e-mail : jane.sherman@surreyheath.gov.uk

### Head of Service

Richard Payne 01276 707150  
Executive Head of Corporate