

Members' Attendance at Council, Executive and the Standing Committees

Portfolio	n/a
Ward(s) Affected:	n/a

Purpose

To review Members' attendance at meetings of the Council, Executive and the Standing Committees

Background and Current Position

1. In accordance with the Council's decision on 13 April 2011 (minute 76/C refers), Members' attendance at meetings of the Council, the Executive and the Standing Committees of the Council has been recorded.
2. At this meeting the Council tasked the Governance Working Group with monitoring this information. The Working Group reviewed Members' attendance to date in December 2012.
3. The record of Members' attendance between May 2012 and April 2013 is attached at Annex A. The record indicates the information Democratic Services has received about the Member's absence, including:
 - where apologies were received from the councillor;
 - where a substitute was appointed;
 - where a substitute was requested but unavailable;
 - where a member was present as a substitute; and
 - where no information was received from the member of the committee.

In addition, where the information was provided, a brief explanation for the councillor's absence has been recorded.

Recommendation

4. Members are asked to note the information.

Annexes

The record of Members' attendance between May 2012 and April 2013 is attached at Annex A

Report Author

Jane Sherman 01276 707336
 e-mail: jane.sherman@surreyheath.gov.uk

Service Head:

Richard Payne Executive Head - Corporate