

**MINUTES OF A MEETING OF SURREY
HEATH BOROUGH COUNCIL held at
Surrey Heath House, Camberley on 5
December 2012**

+ Cllr Bruce Mansell (Mayor)
+ Cllr Beverley Harding (Deputy Mayor)

+ Cllr David Allen	+ Cllr Paul Ilnicki
+ Cllr Rodney Bates	+ Cllr Lexie Kemp
+ Cllr Richard Brooks	+ Cllr David Mansfield
+ Cllr Keith Bush	+ Cllr John May
+ Cllr Glyn Carpenter	- Cllr Margaret Moher
- Cllr Bill Chapman	+ Cllr Charlotte Morley
+ Cllr Mrs Vivienne Chapman	+ Cllr Adrian Page
+ Cllr Ian Cullen	+ Cllr Bob Paton
+ Cllr Paul Deach	+ Cllr Ken Pedder
+ Cllr Tim Dodds	+ Cllr Chris Pitt
+ Cllr Colin Dougan	+ Cllr Joanne Potter
+ Cllr Craig Fennell	+ Cllr Wynne Price
- Cllr Surinder Gandhum	+ Cllr Audrey Roxburgh
+ Cllr Liane Gibson	+ Cllr Ian Sams
+ Cllr Moira Gibson	+ Cllr Pat Tedder
- Cllr Alastair Graham	+ Cllr Judi Trow
+ Cllr David Hamilton	+ Cllr Valerie White
+ Cllr Edward Hawkins	+ Cllr Alan Whittart
+ Cllr Josephine Hawkins	+ Cllr John Winterton

+ Present
- Apologies for absence presented

Part I
(public)

054/C Minutes

It was moved by the Mayor, seconded by the Deputy Mayor, and

RESOLVED, that the open minutes of the Council meeting held on 3 October, and the minutes of the extraordinary Council meetings on 8 October and 22 November 2012 be approved as a correct record.

055/C Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Bill Chapman, Surinder Gandhum, Alastair Graham and Margaret Moher.

056/C Presentation

Cllr Chris Pitt presented a cheque for £250 from the Surrey County Playing Fields Association to the Mayor, which had been won by Surrey Heath Borough team for an award for fair play at the Surrey Youth Games.

057/C Mayor's Announcements

The Mayor, with great sadness, informed the Council that John Coles, a former officer of the Council, had passed away suddenly on 24 November 2012. Mr Coles had served the Council for 32 years, having started in the Architects' department and later working in the Environmental Health department.

The Mayor reported that he had attended a number of events including:

- The opening of the Novartis site at Watchmoor Park
- Young Citizens scheme at Collingwood School
- Frimhurst in Frimley Green, a centre for adults with special needs

On Remembrance Sunday the Mayor had laid wreaths at St John the Baptist Church in Windlesham and St Michael's Church in Camberley; the Deputy Mayor had laid wreaths at Lightwater and Chobham.

The Mayor informed the Council that he had recently accompanied the High Sherriff on a Borough tour.

The Mayor extended an invitation to all Members to join him and the Deputy Mayor for mince pies and wine after the meeting.

058/C Leader's Announcements

Cllr Moira Gibson, the Leader of the Council, reminded the Council that the Chancellor had made his Autumn Statement that afternoon and detailed the potential implications for local government.

The Council was informed that South East Employers had received a presentation from the Department for Business Innovation and Skills which advised that the Government would be focusing on the following 4 areas in the coming year: Aerospace, Knowledge Intensive Sectors, Construction, and Professional Business Services. The Government would also be focussing upon city deals, although clarification had been sought on whether city deals would be restricted to cities or whether it could include a wider area with similar demographics.

The Leader had attended a meeting of Enterprise M3 Local Enterprise Partnership. She reminded the Council that, with the new responsibilities placed on LEPs and the infrastructure monies being made available to LEPs, it would be important to increase focus in this area of work.

059/C Questions from Councillors

The Leader provided an oral response to a question from Councillor Rodney Bates asking her why, in light of the current campaign by the Camberley Society, there were a number of signs in Camberley Town Centre that were pointing in the wrong direction or to non-existent facilities and what action was going to be taken to ensure that this was quickly rectified. The Leader informed the Council that, having inspected the signage in the Town Centre, due to vandalism a number of signs were often pointing the wrong way, and she would raise the matter with Surrey County Council, the responsible authority. She would also raise the matter of signs to non-existent facilities with the County Council.

In response to Cllr Bates's supplementary question, the Leader confirmed that the information would be passed to Camberley Society to place on its website.

The Portfolio Holder for Regulatory, Councillor Keith Bush, provided a written response to a question from Councillor Judi Trow asking him why letters of objection to a planning application had not been posted on the relevant website three weeks after they had been received and the decision on the application was made without those letters coming to the notice of interested parties.

Cllr Bush responded to a supplementary question about placing a notice on the Council's website informing residents that, whilst there may be delays in placing letters of representation on the website, all representations received were reported to the Committee meeting.

060/C Executive, Committees and other Bodies

a) Executive – 16 October and 6 November 2012

It was moved by Councillor Moira Gibson, seconded by Councillor Richard Brooks, and

RESOLVED that the minutes of the meetings of the Executive held on 16 October and 6 November 2012 be received and the recommendations therein be adopted as set out below:

43/E Camberley Town Centre Car Parks

RESOLVED that an amendment be made to the capital programme of £213,000 to pay for the works detailed in Executive minute 43/E.

46/E Dignity and Respect at Work Policy and Procedure

RESOLVED that the Council's Dignity and Respect at Work Policy and Procedure, as set out at Annex A to the Executive minutes of 16 October 2012, be adopted.

47/E Information Security Policy

RESOLVED that the revised Council ICT Information Security Policy, as set out at Annex B to the Executive minutes of 16 October 2012, be adopted.

50/E Anti-Bribery and Whistleblowing Policy

RESOLVED that the Anti-Bribery and Whistle-blowing Policy, as set out at Annex A and B to the Executive minutes of 6 November 2012, be adopted.

53/E Replacement of the Council's Financial System

RESOLVED that the sum as described in the exempt report at Part II of the Executive agenda for 6 November 2012 be added to the Capital Programme for 2012/13 for the new system.

(b) Planning Applications Committee – 22 October and 19 & 26 November 2012

It was moved by Councillor Edward Hawkins, seconded by Councillor Glyn Carpenter, and

RESOLVED, that the minutes of the meetings of the Planning Applications Committee held on 22 October and 19 & 26 November 2012 be received.

- (c) Performance and Audit Scrutiny Committee (Scrutiny meeting) – 7 November 2012

It was moved by Councillor John May, seconded by Councillor Charlotte Morley, and

RESOLVED, that the minutes of the meeting of the Performance and Audit Scrutiny Committee (Scrutiny meeting) held on 7 November 2012 be received.

- (d) External Partnerships Scrutiny Committee – 13 November 2012

It was moved by Councillor Josephine Hawkins, seconded by Councillor Bob Paton and

RESOLVED, that the minutes of the meeting of External Partnerships Select Committee held on 13 November 2012 be received.

- (e) Joint Staff Consultative Group – 22 November 2012

It was moved by Councillor Ken Pedder, seconded by Councillor Audrey Roxburgh, and

RESOLVED, that the notes of the meeting of the Joint Staff Consultative Group held on 22 November 2012 be received.

061/C Motions

It was moved by the Leader, Councillor Moira Gibson and seconded by Councillor Glyn Carpenter that

“The DERA site development, if it is agreed by Runnymede Borough Council, will have a significant effect on the villages of Surrey, particularly in regard to traffic and lack of infrastructure and therefore the Council is asked by the Borough Councillors of the villages to:-

- i) write to Surrey County Council asking that the traffic implications be subject to their new traffic modelling system as a priority;
- ii) write to the Minister of Transport and Highways Agency requesting consideration of a Restricted Access Junction onto the M3;
- iii) request that Surrey County Council be asked to require an infrastructure contribution in excess of the amount secured from the previous application on the North Side to address the problems that will be created in the six villages.”

Members noted tabled proposals for the introduction of a new restricted M3 junction at Longcross for access to the DERA site, including a diagram with a suggested layout. The Leader advised that the tabled proposals had been drawn up to give Members an indication of what they were being asked to support but recognised that more work on this matter was required.

The motion was put to the meeting and carried.

RESOLVED to

- i) write to Surrey County Council asking that the traffic implications be subject to their new traffic modelling system as a priority;**
- ii) write to the Minister of Transport and Highways Agency requesting consideration of a Restricted Access Junction onto the M3; and**
- iii) request that Surrey County Council be asked to require an infrastructure contribution in excess of the amount secured from the previous application on the North Side to address the problems that will be created in the six villages.**

062/C Portfolio Holder – Question Time

Councillor Richard Brooks, Portfolio Holder for Finance, reminded Members that his Portfolio included Audit and Investigations, Finance, Legal Services, Procurement, and Revenues and Benefits. He updated the Council in relation to areas of work being undertaken in these areas.

063/C Exclusion of Press and Public

In accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the ground that it involved the likely disclosure of exempt information as defined in the paragraphs of Part 3 of Schedule 12A of the Act as set out below:

Minute
064/C

Paragraph
3

064/C Minutes

It was moved by the Mayor, seconded by the Deputy Mayor, and

RESOLVED that the exempt minutes of the meeting of the Council meeting held on 3 October 2012 be received.

065/C Review of Exempt Items

The Council reviewed the minutes which had been considered at the meeting following the exclusion of members of the press and public, as it involved the likely disclosure of exempt information.

RESOLVED that Minute 48/C of the Council meeting held on 3 October 2012 remain exempt.

Mayor