

SURREY HEATH BOROUGH COUNCIL

Surrey Heath House
Knoll Road
Camberley
Surrey
GU15 3HD

27 November 2012

To: The members of the Surrey Heath Borough Council

Dear Councillor,

You are hereby summoned to attend a meeting of Surrey Heath Borough Council to be held in the Council Chamber at Surrey Heath House on Wednesday 5 December 2012 at 7.00 pm. The business which it is proposed to transact at the meeting is set out below.

Please note that this meeting will be recorded.

Yours sincerely

Karen Whelan

Chief Executive

1. Minutes

To approve as a correct record, the minutes of the meeting of the Council held on 3 October, 8 October and 22 November 2012.

2. Apologies for Absence

3. Presentation

4. Mayor's Announcements

5. Leader's Announcements

6. Declarations of Interest

Members are invited to declare any Disclosable Pecuniary Interests and non-pecuniary interests they may have with respect to matters which are to be considered at this meeting.

7. Questions from Members of the Public

To answer questions, if any, received under Council Procedure Rule 10 (Paragraph 3 of the Public Speaking Procedure Rules)

8. Questions from Councillors

To deal with questions, if any, received under Council Procedure Rule 11.

9. Executive, Committees and Other Bodies

To receive the open minutes of the following bodies (minutes reproduced in the attached Minute Book), to answer questions (if any) in accordance with Council Procedure Rule 11.5 and to consider the recommendations as set out below:

- (a) Executive – 16 October and 6 November

16 October 2012

43/E Camberley Town Centre Car Parks

Recommended that an amendment be made to the capital programme of £213,000 to pay for the above works.

46/E Dignity and Respect at Work Policy and Procedure

Recommended that the Council's Dignity and Respect at Work Policy and Procedure, as set out at Annex A to the minutes, be adopted.

47/E Information Security Policy

Recommended that the revised Council ICT Information Security Policy, as set out at Annex B to the minutes, be adopted.

6 November 2012

50/E Anti Bribery and Whistleblowing Policy

Recommended to Full Council that the Anti-Bribery and Whistleblowing Policy, as set out at Annex A and B to these minutes, be adopted.

53/E Replacement of the Council's Financial System

Recommended to Council that the sum as described in the exempt report at Part II of the agenda be added to the Capital Programme for 2012/13 for the new system.

- (b) Planning Applications Committee - 22 October and 19/26 November 2012
- (c) Performance and Audit Scrutiny Committee - 7 November 2012
- (d) External Partnerships Select Committee - 13 November 2012
- (e) Joint Staff Consultative Group - 22 November 2012

10. Motions

The Leader, Councillor Moira Gibson to move

"The DERA site development, if it is agreed by Runnymede Borough Council, will have a significant effect on the villages of Surrey, particularly in regard to traffic and

lack of infrastructure and therefore the Council is asked by the borough Councillors of the villages to:-

- i) write to Surrey County Council asking that the traffic implications be subject to their new traffic modelling system as a priority.
- ii) write to the Minister of Transport and Highways Agency requesting consideration of a Restricted Access Junction onto the M3;
- iii) request that Surrey County Council be asked to require an infrastructure contribution in excess of the amount secured from the previous application on the North Side to address the problems that will be created in the six villages.”

11. Portfolio Holder’s Question Time

The Finance Portfolio Holder, Councillor Richard Brooks to answer questions on issues relating to his areas of responsibility (Areas of Responsibility of the Finance Portfolio are attached).

12. Exclusion of Press and Public

The Mayor to move “That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the consideration of the business set out in items 15 and 16 below on the ground that they involve the likely disclosure of exempt information as defined in paragraphs 1 & 3 of Part 1 of Schedule 12A of the Act.”

13. Exempt Minutes

To receive the exempt minute of the Council meeting held on 3 October 2012 (minute reproduced in the attached Minute Book), to answer questions (if any) in accordance with Council Procedure Rule 11.5.