

**Minutes of a Meeting of the Licensing
Committee held at Council Chamber,
Surrey Heath House on 29 June 2016**

+ Cllr Bill Chapman (Chairman)
+ Cllr Ian Sams (Vice Chairman)

+ Cllr Nick Chambers	+ Cllr Jonathan Lytle
+ Cllr Mrs Vivienne Chapman	+ Cllr Bruce Mansell
+ Cllr Surinder Gandhum	+ Cllr Nic Price
- Cllr Ruth Hutchinson	+ Cllr Joanne Potter
+ Cllr Paul Ilnicki	- Cllr Pat Tedder
- Cllr David Lewis	- Cllr Valerie White
+ Cllr Oliver Lewis	

+ Present

- Apologies for absence presented

1/L Minutes

The minutes of the meeting held on 16 March 2016 were confirmed and signed by the Chairman.

2/L Statement of Gambling Policy

The Committee was reminded that the Council, as a licensing authority, had a duty to undertake various regulatory functions imposed by the provisions of the Gambling Act 2005 and before exercising these functions it must first adopt a "Statement of Policy" indicating how the functions would be exercised. This Statement required review every 3 years.

At its meeting on 16 March 2016 the Committee had considered a draft revised Statement. The draft Statement had subsequently been subject to a 12 week public consultation, which had taken place between 18 March and 12 June 2016. One consultation response had been received.

The Committee was informed that a significant material change had been made to the draft Statement following the consultation by incorporating amendments brought about by the Gambling Commission's new Licence Conditions and Codes of Practice (LCCP), which had come into effect in April 2016. This insertion concerned the requirement for gambling premises to undertake a local risk assessment.

It was reported that the Council's legal officers had suggested a couple of minor typographical amendments, which the Committee agreed to incorporate in the final document.

**RECOMMEDED that the Gambling Act 2005 Statement of Policy – 5
October 2016 to 4 October 2019, as attached at Annex A to these
minutes, be adopted.**

3/L Food Safety Service Plan 2016/17

The Committee was informed that the Food Standards agency required all food authorities to have a Food Safety Service Plan to ensure that national priorities and standards were addressed and delivered locally.

Members considered the draft Food Safety Service Plan for 2016/17, which the Executive would be asked to approve at its meeting on 2 August 2016. The Plan followed the Food Standards Agency's set format.

In order to be considered 'broadly compliant' with food hygiene law, a business would be awarded a food hygiene score of 3 or above. It was noted that the number of food businesses which were 'broadly compliant' remained high at 97%. This figure had increased steadily in the previous few years from 83% in 2009/10. Officers continued to work with the businesses which were not broadly compliant in order to ensure that they improved their standards.

The Committee was advised that the Council continued to support its two Primary Authority Partnerships (PAPs) with Exclusive Hotels, the owner of Pennyhill Park, and Krispy Kreme Doughnuts.

RESOLVED to advise the Executive to approve the Food Safety Service Plan 2016/17, as set out at Annex A to the agenda report.

4/L Licensing Act 2003 - Summary of Decisions

The Committee received details of the decisions taken under delegated powers in respect of licence applications where no representations had been received from the responsible authorities or any other persons.

Chairman