

**MINUTES OF A MEETING OF SURREY
HEATH BOROUGH COUNCIL held at
Surrey Heath House, Camberley on
4 October 2017**

+ Cllr Valerie White (Mayor)
+ Cllr Dan Adams (Deputy Mayor)

+ Cllr David Allen	- Cllr Jonathan Lytle
+ Cllr Rodney Bates	+ Cllr Katia Malcaus Cooper
+ Cllr Richard Brooks	+ Cllr Bruce Mansell
+ Cllr Nick Chambers	- Cllr David Mansfield
+ Cllr Bill Chapman	+ Cllr Charlotte Morley
- Cllr Mrs Vivienne Chapman	+ Cllr Alan McClafferty
- Cllr Ian Cullen	+ Cllr Max Nelson
+ Cllr Paul Deach	+ Cllr Adrian Page
+ Cllr Colin Dougan	- Cllr Robin Perry
+ Cllr Craig Fennell	+ Cllr Chris Pitt
+ Cllr Surinder Gandhum	Cllr Joanne Potter
+ Cllr Moira Gibson	+ Cllr Nic Price
- Cllr Edward Hawkins	+ Cllr Wynne Price
- Cllr Josephine Hawkins	+ Cllr Darryl Ratiram
+ Cllr Ruth Hutchinson	+ Cllr Ian Sams
- Cllr Paul Ilnicki	Cllr Conrad Sturt
+ Cllr Rebecca Jennings-Evans	+ Cllr Pat Tedder
- Cllr David Lewis	+ Cllr Victoria Wheeler
+ Cllr Oliver Lewis	+ Cllr John Winterton

+ Present

- Apologies for absence presented

32/C Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Mrs Vivienne Chapman, Ian Cullen, David Lewis, Edward Hawkins, Josephine Hawkins, Paul Ilnicki, Jonathan Lytle, David Mansfield and Robin Perry.

33/C Minutes

It was moved by the Mayor, seconded by the Deputy Mayor, and

**Resolved that the open minutes of the meeting of the Council
held on 26 July 2017 be approved as a correct record.**

34/C Mayor's Announcements

The Mayor told Members that she never ceased to be amazed by the work of the voluntary organisations in the Borough.

She had visited every care home in the Borough and attended a number of Macmillan Coffee morning events. She had very much enjoyed the Chobham Festival Jazz Evening and the Faith Forum Safari Supper.

The Mayor was pleased to inform the Council that the Frimley Business Association had won the Britain in Bloom Silver Award. Their competition entry had been made in memory of Kevin Cantlon, the Council's Economic Development Officer, who had died suddenly in April 2017. Kevin had always been very supportive of Frimley's local businesses.

35/C Leader's Announcements

The Leader reported that the Surrey Leaders had discussed the following topics at recent meetings:

- Business Rates Pilot – Surrey County Council together with the 11 district/borough councils had agreed to submit a bid to be a business rates pilot. The bid, which had to be submitted by the end of October, would be subject to sign off by the Section 151 Officers.
- Parking Enforcement Arrangements – Surrey County Council was changing the arrangements for parking enforcement. As a result in order to retain some control, it would be necessary to form a “cluster”, with Woking Borough Council. A report on the details of the arrangement would be submitted to the Executive.
- Waste Recycling – the County Council intended to reduce recycling payments to district/borough councils phased over 3 years. The Council currently received £383k a year. This would reduce to £234k in 2018/19, to £161k in 2019/20 and £88k in 2020/21 providing recycling rates did not reduce.
- Transport for the South East was currently being set up. This would be a partnership to improve the transport network for all and grow the economy of the whole South East area. It covered the area from the south coast to the borders of London and included, as well as Surrey, Medway, Kent, East and West Sussex, Berkshire, Hampshire and the Isle of Wight.
- Flood and Drainage Works – The County Council was currently investigating the legality of imposing a flood levy as it had insufficient monies to carry out flood and drainage works throughout Surrey.
- Transit Camp for Gypsies and Travellers – The Surrey Police and Crime Commissioner was encouraging the establishment of a transit camp for gypsies and travellers in each borough/district. He considered that such camps would enable the police to deal with unauthorised encampments more effectively.
- New Housing Modelling – The Department for Communities and Local Government had introduced new modelling on the affordability of housing in each area. For the Borough this meant a minimal drop of 7% in the level of

housing required. Some councils in the south of Surrey had had a larger increase. Surrey Leaders had made representations to CLG relating to the basis of the modelling, the required reduction in house prices in order to achieve affordability and the continuing threat to the Green Belt.

36/C Executive, Committees and Other Bodies

(a) Executive – 1 August and 5 September 2017

It was moved by Councillor Moira Gibson, seconded by Councillor Richard Brooks, and

Resolved that the minutes of the meetings of the Executive held on 1 August and 5 September 2017 be received and the recommendations therein be adopted as set out below:

- **Minute 31/E - Review of the Corporate Capital Programme and Capital Prudential Indicators for 2016/17**

Resolved

- (i) the carry forward budget provision of £1.261 million from 2016/17 into 2017/18 be approved;**
- (ii) the revised 2017/18 Capital Programme of £44.567 million be noted; and**
- (iii) the final capital prudential indicators for 2016/17 be noted.**

- **Minute 40/E - Refurbishment of Windle Valley Centre**

Resolved that the Capital Programme be amended by the total sum of £35,000 based on the estimated costs for refurbishing the Windle Valley Day Centre, the costs to be funded from the Personalisation, Prevention and Partnership Fund.

- **42/E - Business Rates Relief Schemes**

Resolved that

- (i) the Supporting Small Businesses Business Rates Relief Scheme, Local Discretionary Business Rates Relief scheme and the Pubs Business Rates Relief Scheme as set out in Annexes A to C of the agenda report be approved;**
- (ii) the Executive Head of Finance in consultation with the Portfolio Holder for Finance be authorised to**

make changes to the scheme arising out of the consultation with major preceptors; and

- (iii) the Executive Head of Finance, in consultation with the Portfolio Holder for Finance, be authorised to make changes to the schemes to ensure that the costs remain fully funded by Government and do not fall on the Council.**

- (a) Planning Applications Committee – 20 July 2017, 24 August 2017 and 21 September 2017

It was moved by Councillor Nick Chambers, seconded by Councillor Colin Dougan, and

Resolved that the minutes of the meetings of the Planning Applications Committee held on 20 July 2017, 24 August 2017 and 21 September 2017 be received.

- (b) External Partnerships Select Committee – 19 September 2017

It was moved by Councillor Darryl Ratiram, seconded by Councillor Dan Adams and

Resolved that the minutes of the meetings of the External Partnerships Select Committee held on 19 September 2017 be received.

- (c) Joint Staff Consultative Group – 28 September 2017

It was moved by Councillor Moira Gibson, seconded by Councillor Charlotte Morley and

Resolved that the minutes of the meeting of the Joint Staff Consultative Group held on 28 September 2017 be received.

37/C Motions

It was moved by Councillor David Allen and seconded by Councillor Pat Tedder that

“Any and all governmental body consultations affecting any of the residents of the Borough of Surrey Heath be directly accessible and actionable with a front-page menu item that drops down to each current individual consultation on the front page of the Surrey Heath Borough Council website. This is for all consultations at either the Borough or County or National Level.”

Following debate, it was moved by Councillor Rodney Bates and seconded by Councillor Victoria Wheeler that the motion be amended as follows:

“Key consultations affecting residents of the Borough of Surrey Heath continue to be directly accessible via a front-page menu item on the Surrey Heath Borough Council website.”

Councillor David Allen as the mover of the motion indicated his agreement to the amendment as proposed.

The motion was put to the vote and carried.

Resolved that key consultations affecting any of the residents of the Borough of Surrey Heath continue to be directly accessible via a front-page menu item on the Surrey Heath Borough Council website.

38/C Leader's Question Time

The Leader responded to a question about the steps taken by the Council to address loneliness in the Borough.

39/C Exclusion of Press and Public

In accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the ground that they involved the likely disclosure of exempt information as defined in the paragraphs of Part 3 of Schedule 12A of the Act as set out below:

<u>Minute</u>	<u>Paragraphs</u>
40/C	3
41/C	3
42/C	3

40/C Exempt Minutes

It was moved by the Mayor, seconded by the Deputy Mayor, and

Resolved that the exempt minutes of the meeting of the Council held on 26 July 2017 be approved as a correct record.

41/C Executive and Committees - Exempt

The Council received the exempt minutes of the Executive of 1 August and 5 September 2017 and adopted the recommendation therein.

42/C Review of Exempt Items

The Council reviewed the minutes which had been considered at the meeting following the exclusion of members of the press and public, as they involved the likely disclosure of exempt information.

Resolved that

- (i) Minute 33/E remain exempt for the present time;**
- (ii) Minute No 45/E remain exempt until the completion of necessary legal procedures;**
- (iii) Minute No 46/E remain exempt until the completion of necessary legal procedures; and**
- (iv) Minute No 47/E be made public following a Press Release but any financial and contractual information to remain exempt for the present time.**

Mayor