

**Minutes of a Meeting of the Executive  
held at Surrey Heath House on 1  
August 2017**

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+ Cllr Moira Gibson (Chairman)

+ Cllr Richard Brooks	+ Cllr Josephine Hawkins
+ Cllr Mrs Vivienne Chapman	+ Cllr Alan McClafferty
+ Cllr Colin Dougan	+ Cllr Charlotte Morley
+ Cllr Craig Fennell	

+ Present

In Attendance: Cllr Chris Pitt

**28/E Minutes**

The open and exempt minutes of the meeting held on 11 July 2017 were confirmed and signed by the Chairman.

**29/E Questions by Members**

No questions were received from Members.

**30/E Food Safety Service Plan 2017/18**

The Executive considered a report seeking approval of a Food Safety Service Plan for the period 2017 to 2018, which would ensure that the Council was compliant with the requirements of the Food Standards Agency and the Framework Agreement on Local Authority Food Law Enforcement.

It was reported that the number of food businesses in the Borough which were 'Broadly Compliant' with food hygiene law remained high at 95.8%. In 2016/17 85 new businesses had been included in the inspections.

In 2017/18, officers intended to build on the success of the Food Hygiene Rating System and to maintain the proportion of food businesses which were "Broadly Compliant" with food hygiene laws to at or above 95%.

**RESOLVED that the Food Safety Service Plan 2017/18 attached at Annex A to this report be approved.**

**31/E Review of the Corporate Capital Programme and Capital Prudential Indicators for 2016/17**

The Executive received a report detailing the capital outturn for 2016/17 and requesting approval for any carry forward of budgets into the 2017/18 Capital Programme. A breakdown of the actual performance against the 2016/17 prudential indicators was noted.

**RECOMMENDED to Full Council that**

- (i) the carry forward budget provision of £1.261 million from 2016/17 into 2017/18 be approved;
- (ii) the revised 2017/18 Capital Programme of £44.567 million be noted; and
- (iii) the final capital prudential indicators for 2016/17 be noted.

**32/E Exclusion of Press and Public**

In accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the ground that they involved the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Act as set out below:

Minute	Paragraph(s)
28/E (part)	3
33/E	7
34/E	3
35/E	3
36/E	3&7

Note: Minutes 33/E and 35/E are summaries of matters considered in Part II of the agenda, the minutes of which it is considered should remain confidential at the present time.

**33/E Request for supplementary funding for Planning Appeals and Enforcement**

The Executive made decisions in relation to providing supplementary funding for Planning Appeals and Enforcement.

**34/E Executive Working Group notes**

The Executive received the notes of the Local Plan Working Group meetings held on 28 February, 19 April and 22 June 2017; the Camberley Town Centre Working Group meeting held on 1 March 2017; and the Camberley Theatre and Arena Working Group meeting held on 16 March 2017.

**RESOLVED that the notes of the Local Plan Working Group meetings held on 28 February, 19 April and 22 June 2017, the Camberley Town Centre Working Group meeting held on 1 March 2017, and the Camberley Theatre and Arena Working Group meeting held on 16 March 2017, be noted.**

**35/E Acquisition of Property**

The Executive made decisions in relation to the acquisition of property.

## **36/E Review of Exempt Items**

The Executive reviewed the reports which had been considered at the meeting following the exclusion of members of the press and public, as it involved the likely disclosure of exempt information.

### **RESOLVED that**

- (i) minute 24/E and the associated agenda report remain exempt for the present time;**
- (ii) the notes of the Local Plan Working Group held on 28 February, 19 April and 22 June 2017 remain exempt for the present time;**
- (iii) the notes of the Camberley Town Centre Working Group held on 1 March 2017 and the notes of the Camberley Theatre and Arena Leisure Centre Working Group held on 16 March 2017 be made public; and**
- (iv) minute 35/E and the associated agenda report remain exempt for the present time.**

Chairman